

**Lynbrook Union Free School District
Request for Teacher/Principal APPR Ratings and Scores**

In accordance with New York State Law, parents or legal guardians may request the disclosure of the Annual Professional Performance Review (“APPR”) composite effectiveness score (“APPR Score”) and final quality rating (“APPR Rating”) of their child’s current teacher and principal for the current school year.

I, _____, certify that I am the parent or legal guardian of _____, who currently attends public school in the Lynbrook Union Free School District at the _____ School Building. I hereby request the 2012-2013 APPR Score and APPR Rating for my child’s current teacher(s) and/or principal, who are listed below:

Principal / Teacher Name	Subject Taught to My Child (If applicable)

I wish to receive this requested information: in person; via telephone; or I have no preference.

By signing this form, I acknowledge that I am receiving this requested information solely as the parent or legal guardian of the above-named child. I understand that the requested information is not subject to public disclosure under the New York State Freedom of Information Law (“FOIL”) or otherwise. I acknowledge that this information is not to be re-disclosed, distributed or published in any form, (including but not limited to verbal, written or electronic formats).

Parent/Guardian Signature: _____

The New York State Education Department (“SED”) has provided the following explanations of APPR results:

APPR Ratings (Scores)	SED Explanation
Highly Effective (91-100)	Overall performance and results exceed standards
Effective (75-90)	Overall performance and results meet standards
Developing (65-74)	Overall performance and results need improvement to meet standards
Ineffective (0-64)	Overall performance and results do not meet standards

The SED-approved APPR Plan for the District can be found on our official website, www.lynbrook.k12.ny.us.

Note: APPR ratings and scores will be provided starting in mid-October 2013 after a verification process is completed. Upon receipt of a properly completed request form, the District anticipates being able to provide the requested APPR Ratings and Scores within a reasonable period of time (e.g., 10 school days). However, additional time may be necessary to process your request based upon the volume of requests received at any given time.

For District Use Only: Parent/Guardian Identity Verified by (check one):
 Valid NYS Driver’s License; or
 Other Form of Photo ID listed here: _____.