



web site:
www.lynbrookschoools.org

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Melissa Burak, Ed.D.
Superintendent of Schools

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Dear Parents:

Each and every day we are faced with new challenges. The recent incidents of school violence has forced schools to take actions they could never have anticipated. We can no longer assume that, "It can't happen here." School districts across the nation are adopting safe school programs as educators are compelled to take advantage of every precautionary measure available to make violence prevention a top priority. To that end, we are pleased to inform you that our middle schools and the high school have taken one more step toward safeguarding your children by enrolling in **Report-it.com**.

Communication is the key to a safe school environment. Students are the eyes and ears of their school and know more about what's going on than anyone else does. Direct communication with school personnel is the best method of informing the school of potential problems. **Report-it.com** is an early warning, intervention and prevention service that parents and students may use to report serious safety concerns when direct communication is not possible. It gives staff, parents, and students an anonymous method of reporting acts or potential acts of violence, weapons and drugs in their school to the proper school official under the strictest confidence via Report-it.com. It provides students and parents with important national help resources and hotlines.

Students now have another place to report concerns when they feel their well-being or the well-being of others is at risk.

HERE'S HOW IT WORKS:

Report Online

- Use any online computer and log on to the Report-it.com website at www.report-it.com.
- Click on Report It Now and enter your school username and password (also found on our website) in each of the required fields to access your school report page.
- Accept the Terms of Services
- To send an anonymous report, fill out the form.
- After entering your concern, **click** "SUBMIT". Your report is now sent to Report-it.com. It will then be forwarded to a school-designated recipient. This is not email – your name/screen name is *never* seen.

Report By Phone

- Dial 1-800-448-3000
- Alert the operator that you are a member of Report-it.com and would like to submit a report to your school.
- You will then be asked your school's passcode(s). If you do not remember it, just give your school name.
- The operator will then direct you through a series of questions.
- Once completed, your report will be forwarded to your school

Phone Counseling

- Dial 1-800-448-3000
- This number is also a short-term crisis hotline. They receive calls from kids and parents who need to talk about something going on in their lives. A trained Crisis Counselor that is always available to listen or to help you work through whatever is on your mind will answer your call.

Reports are considered *information only*. It will be up to the school administration to determine whether a report warrants investigation.

Schools should be safe places to live and learn. Please visit the website at www.report-it.com and become acquainted with the service and the many resources available to you. Used responsibly, this reporting service can make a difference in helping to keep your child safe.

Sincerely,

Melissa Burak, Ed.D.
Superintendent of Schools