

# **REPORTING RESOLUTION FOR DISTRICT CLERK AND DISTRICT TREASURER INFORMATION**

A new regulation became effective August 12, 2009 that requires Districts to report standard work days for elected and appointed officials. In July of each year, the Lynbrook Union Free School District appoints both a District Clerk and District Treasurer. These appointed officials are members of the Employees' Retirement System (ERS) who are credited with a full year of service for each year worked. The regulation also requires that this resolution must be posted for thirty (30) days on the District's website.

## **RECOMMENDATION**

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED, that the standard work week shall be as follows for the named titles:

District Clerk (Part-time)	17.5 hours
District Treasurer (Part-time)	17.5 hours