Remote Learning Quick Start Guide

In the event buildings in Lynbrook Public Schools close, here are a few key steps to help your students participate effectively in remote instruction with their classmates.

Students should:

1. Please arrive online at the scheduled time.
2. Go to your class learning management platform via the strategy taught by the classroom teacher via ClassLink or directly to the LMS website. (Links to both appear below)
3. On the SeeSaw or Schoology page, find the link to the WebEx meeting
4. Demonstrate appropriate behaviors while engaging with the teacher and peers

Suggestions for a successful WebEx session

1. Provide a quiet location with few distractions (siblings, pets, televisions, cellphones)
2. Reduce use of other web-enabled device in the home to preserve available bandwidth
3. Avoid sitting in front of windows or bright sources of light
4. Keep microphone muted until the teacher requests otherwise
5. Keep the camera on throughout the lesson
6. Parents and siblings should avoid being within range of the camera and microphone.

Policies and Guidance

1. Please abide by Lynbrook’s ACCEPTABLE USE POLICY and Internet Safety Policy.
2. Students are expected to adhere to the Lynbrook School District Code of Conduct throughout Remote Instruction opportunities.

Problems with software or hardware?

Take a look at Frequently Asked Questions (WebEx, SeeSaw & Schoology)
Key resources

**ClassLink**
Single Sign On that organizes many of the students’ digital resources into a single location

Link to Resource:  [https://launchpad.classlink.com/lynbrookschools](https://launchpad.classlink.com/lynbrookschools)

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**SeeSaw**
Learning Management System for Grades K-3

Link to Resource:  [https://app.seesaw.me/#/login](https://app.seesaw.me/#/login)

Tutorial Videos:  
[https://websites.nylearns.org/lmsresources/2020/7/2/427766/page.aspx](https://websites.nylearns.org/lmsresources/2020/7/2/427766/page.aspx)

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**Schoology**
Learning Management System for Grades 4-12

Link to Resource:  [https://www.schoology.com/](https://www.schoology.com/)

Tutorial Videos:  
[https://websites.nylearns.org/lmsresources/2020/7/2/427765/page.aspx](https://websites.nylearns.org/lmsresources/2020/7/2/427765/page.aspx)

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**Office 365**
Web-based productivity tools (Word, Excel, PowerPoint, etc)

Link to Resource:  [https://www.office.com/](https://www.office.com/)