

DR. MELISSA BURAK Superintendent of Schools (516) 887-0258

DR. PAUL J. LYNCH Assistant Superintendent for Finance, Operations and Information Systems (516) 887-0258

March 2020

Dear Parents/Guardians:

LYNBROOK SOUTH MIDDLE SCHOOL

LYNBROOK UNION FREE SCHOOL DISTRICT 333 UNION AVENUE LYNBROOK, NEW YORK 11563 (516) 887-0288 Fax # (516) 887-0268

JOSEPH M. WIENER PRINCIPAL 2007 National Blue-Ribbon School

> **DR. GERARD I. BELECKAS** Assistant Superintendent for Curriculum, Instruction & Assessment (516) 887-0255

DR. MAUREEN T. BERMAN Assistant Superintendent for Personnel, Transportation & Student Support Services (516) 622-1396

We find ourselves in an unprecedented time. On Sunday, March 15th, Nassau County Executive Laura Curran signed an executive order to close all public and private schools in Nassau County for at least two weeks. The executive order provides a provision for the extension of the school closures should that continue to be necessary. Our Superintendent, Dr. Burak will advise the community of any district-wide developments related to the school closure. We believe that it is important to continue instruction from home during the period of closure. To that end, we ask that your student check the link on the South website daily for important updates and messages related to middle school instruction. You can find the information here also:

https://www.lynbrookschools.org/departments/coronavirus_information

Last week we tested our remote instruction procedures in each of your student's classes. The teachers and students have developed a method they feel will be effective for continued instruction and learning remotely. Teachers will be available to interact with students beginning this Thursday, 3/19/20, during the school day via their chosen communication tool. For some that will be in the "collaboration space" on OneNote, for others Edmodo, for others Microsoft Teams. Emailing teachers directly is another way a student or parent can communicate with their teachers.

If your student forgets his or her username and password to any of our programs, email our **Coordinator of Instructional Technology** Neil MacDermott at <u>neil.macdermott@lynbrookschools.org</u>. If you have any health-related questions or concerns, please contact the **School Nurse** Holly Wilson at <u>holly.wilson@lynbrookschools.org</u>. If your student needs to speak with one of our **Student Support** personnel for any reason they can be reached by email as follows:

Jennifer Arena, Counselor: jennifer.arena@lynbrookschools.org Brian Buckley, Counselor: brian.buckley@lynbrookschools.org Shari Melman, Psychologist: shari.melman@lynbrookschools.org Amanda Cioffi, Social Worker: amanda.cioffi@lynbrookschools.org Laurie Mitchell, Director of Guidance: laura.mitchell@lynbrookschools.org

If you need to communicate with me directly, I can be reached by email at <u>joseph.wiener@lynbrookschools.org</u>. Thank you for your understanding and cooperation as we live and work through this historic time together.

Sincerely,

Joseph M. Wiener Principal